

EEO SUBMISSIONS AND SPECIAL FUEL USER PERMIT

EEO Submissions and **Special Fuel User Permit** are two major areas that prevent contractors from starting work on a MDT projects:

1. EEO Submissions—All contractors (prime and subs) must have EEO submittals approved by the Civil Rights Bureau each year prior to any contract related work being performed on any MDT project. Forms are available online at <http://www.mdt.state.mt.us/civilrights/unique/eo.shtml> or call Trudy Eaton at 406-444-6331. The process takes approximately 15-30 minutes to complete the forms and the Civil Rights office will send you an approval in approximately 24 hours. To make this process simple for you—save your EEO Submission Word documents and then just change the date, print the forms, sign and send

these EEO submission forms by January 2006 to the Civil Rights Office and be ready to work on MDT projects for the that year.

2. Special Fuel User Permit—All contractors (prime and subs) must have a special fuel user permit approved by the Motor Carrier Services before starting work on any MDT project. An application must be completed and submitted along with a \$5,000 bond. The form takes approximately 15-30 minutes to complete. The approval process (if paperwork is complete) is approximately 2-3 days. Please call 406-444-6130 for the forms.

The DBE Supportive Services office is also available for assistance. Call Rebecca or Elaine at 800-883-5811.

LOOK WHAT'S HAPPENING

July 21, 2005 Bid Letting

Due to the uncertainty of the status of the Transportation Bill the July letting is in jeopardy. If a new bill or an extension of the existing bill with additional obligation authority is not authorized by the time the Question and Answer Forum for the July letting closes, the letting will be cancelled.

The Q&A Forum for the July letting closes Friday July 15, 2005 at

10:00 am.— Keep a watch on the MDT Question and Answer Forum for updates.

July 25, 2005

New MDT Web Page Look

The new MDT web page format and address will go into effect. The format is more service (function) oriented. In general, businesses will go to a section called **Doing Business** and then click on

Contracting/Consulting with MDT. You will find information from Contractor System Page, Consultant Design, Civil Rights, Purchasing, Design Build and Environmental on this page. New additions are FAQ section, index, reports/forms section, etc. The new address for the web site is www.mdt.mt.gov.

Please call DBE Supportive Services for assistance at 800-883-5811.

Way to Go



For MDT June 23, 2005 highway construction bid letting, recognition of the following contractors with DBE participation over the yearly DBE goal.



Nelcon, Inc.

STPU 6701(7), (18), (9) - N Meridian US93

8.79%

Scott Construction

CM 1899(13) STPHS 1805(15)
Signal Upgrade & Turn Bays -Butte

60.00%

Northern Improvement

PLH 323-1(23)51 - Albion - N & S (Phase II)

7.61%

Montana Lines, Inc.

STPP 52-2(31), (34) Signal - JCT MT 83

100.00%

MDT DBE Participation



7.74% Yearly Goal

6.54% Current DBE Participation (Commitment/Award)



MONTANA DBE COMPANY MONTHLY UPDATE

Newly Certified DBE Companies

None

Re-Certified DBE Companies

Boundary Construction, Inc.	Kathleen Wagnild	Lewistown, MT	Fencing, Clearing, Grubbing
Indian Country Environmental Associates	Gabriel A. Renville	Browning, MT	Environmental Consultant, Environmental Assessments— Brownfields Work

ELECTRONIC BIDDING STARTS WITH JULY BID LETTING

Bid Express is now available for prime bidders to bid MDT construction projects electronically. Prime bidders will still have the opportunity to use Bid Expedite to submit their bids - there are no plans to drop this option.

If you plan to bid as prime using Bid Express - give yourself time to get it set up before

bidding. You will need to get a digital ID (approximately \$100 setup fee plus \$35/month maintenance fee associated with this service). Also you will have to set up an electronic bond to be submitted along with your bid. Training for Bid Express will be offered every six months.

[WATCH THE NEWSLETTER FOR ANNOUNCEMENT](#)



As Read MDT Bid Letting Results June 23, 2005



Project No.	Prime Contractor	As Read Low Bid	DBE Participation	
			\$ Amount	%
STPU 6701(7) (18) (9) - N Meridian US93	Nelcon, Inc.	6,581,042.75	578,583.25	8.79%
CM 1899(13) Stphs 1805(15) Signal Upgrade & Turn Bays—Butte	Scott Construction	1,409,247.17	845,548.30	60.00%
PLH 323-1(23)51 Albion - N & S (Phase II)	Northern Improvement	2,701,359.04	205,695.00	7.61%
SFCU 1820(1) Holmes-Harrison to Rowe-Butte	Hollow Contracting, Inc	283,869.80		
SFCN 7-1 (103)48 US 93 Signals - Hamilton (Phase II)	Montana Lines, Inc.	138,406.85		
STPP 52-2(31)34 Signal - JCT MT 83	Montana Lines, Inc.	92,215.30	92,215.30	100.00%
Federal Aid Projects Only for June 2005 MDT Bid Letting		10,783,864.26	1,722,041.85	
All Projects for June 2005 MDT Bid Letting		11,206,140.91	1,722,041.85	

DBE COMPANY SPOTLIGHT

Mueller Consulting Land Surveyors

The company is owned by Virginia Mueller, a licensed land surveyor. The company was started in 1975 and certified as a DBE company in 1981. The company currently has three employees - Virginia and Buzz Mueller and Steve Windle. Mueller Consulting offers a variety of services: construction layout; blue topping; and several survey services including engineering design, property boundary, control, and GPS surveying.



The company has worked on many federal and state-sponsored projects throughout the years. The crew works all over the state of Montana and has done some projects in Oregon. One notable project that Mueller Consulting surveyed was the Horseshoe Bend Water Treatment Facility in Butte, Montana – this was very challenging with several water tanks and roads.

Pictures were taken when Mueller Consulting was conducting survey work at the Helena Airport – expansion of the Army Aviation Support Facility. They are working with the prime contractor Swank Construction on this project.

Virginia's advice to other business owners is

"have a good time while you work - enjoy what you do."



Mueller Consulting Staff with Swank
Project Supervisor
(Helena Airport—June, 2005)

Mueller Consulting Land Survey
3820 Barrett Rd, Helena MT 59601
Phone: 406-499-8469 Fax: 406-0495-0310
Email: muellersurveyor@qwest.net

The Extension of TEA-21 Reauthorization will expire on June 30th!



The US Congress and President must either extend the current TEA-21 plan or approve the current SAFETEA transportation reauthorization bill to fund federal highway and transit programs through FY 2009. This measure represents the seventh extension of the federal highway and transit programs since TEA-21's September 30, 2003, expiration.

MISSOULA INTERNATIONAL AIRPORT



Bid Invitation for Site Preparation for Security Relocation Program including demolition, paving, drainage, marking and fencing and Main base building expansion. DBE Goal is 7.69% for this project. **Bid due date is July 19th** with a pre-bid meeting on July 7 at the Missoula International Airport Conference Room.

For additional information:

Contact VSA Engineering at 303-481-4261 and ask for Don Schroeder.

PUBLIC NOTICE

MONTANA FEDERAL TRANSIT AUTHORITY (FTA) DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION GOAL

Notice is hereby given that the Montana Department of Transportation has submitted to the Federal Transit Authority (FTA) for a Disadvantaged Business Enterprise Program Goal of 1.19% (one point one nine percent) for Fiscal Year 2005. MDT expects to meet the DBE goal by achieving 0.89% via race neutral means and 0.30% via race conscious

continued on page 6



34 years for Kim to be without a Husband

[illegible]

IN MEMORY OF
Richard Dean Roebbing
March 15, 1966 – June 10, 2004

ours

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102 lost hunting

25 years of lost grand parenting

2 muscle c

will never be

30 Family Vacations

\$1.5 in lo

07.13.2004



30 Family Vacations

07.13.2004



MCA DBE Liaison Committee Meeting Summary

April 28, 2005 Summary and Issues of Discussion on June 23, 2005 Meeting

- Inform new contractors of the necessity to get EEO Submittals and Special Fuel User Permits done early so there is no delay in getting started on a MDT project due to these requirements not being made.
- Follow up on MDT blanket bid bond procedures.
- Inform subcontractors of prime bidders process for getting quote comparison and subcontract information.
- Discussion on possible impact of new bid express procedures to subcontractors bidding as prime; discussion of a subcontract/DBE feedback system; subcontractor line item price information; independent contractor panel discussion; and DBE goal methodology.

All contractors are encouraged to provide input and issues to the committee for their consideration. Please send your comments to Rebecca Johnson, 800-883-5811 or rejohnson@mt.gov

Thank you.



**No one person can build a program alone!
Everyone needs to pitch in—Your input is needed!**

DBE RULE CLARIFICATION

DBE Companies must lease equipment with great caution. If a DBE Company leases equipment from a prime contractor, there are several things to consider:

1. The DBE participation will not count toward the DBE goal.
2. Control of the DBE company could now be in question to keep certification.
3. Is this customary for subcontractors to lease equipment from prime contractor in this industry?
4. Does it compromise the independence of the DBE company to perform critical subcontract work?
5. Does the prime contractor lease equipment to other subcontractors or just this company?

Questions to ponder before deciding on this business practice as a certified DBE company.

The **DBE Rule Clarifications** will continue to be published in every issue of DBE Newsletter to assist in educating prime contractors and DBE companies of the rules regarding this program.

If you have further questions regarding DBE Rule Clarification, please contact Leslie Wootan, DBE Program Manager, at 406-444-6337.

Did You Know

What a Prime Bidder faces for the next few days **after receiving announcement they are low bidder?**

- Set up subcontractors - ensure they have all required permits/insurance
- Confirm subcontractor and supplier quotes/work schedule
- Pulling together all paperwork and proof of permits for contract
- Doing paperwork to get required permits (environmental)
- Acquiring required bonding and insurance
- Sending out subcontracts
- Developing schedules for project



It is best to call the prime contractors 2-3 days after the bid letting announcement (not the same day or next day) to learn if your company is being used as a subcontractor/supplier to allow prime bidder time to do the initial work as listed above. Prime contractor can then supply you with information regarding your quote.

(Information was provided by the MCA DBE Liaison Committee)

MDT HIGHWAY CONSTRUCTION PROJECTS

Invitation for Bids, Letting of July 21, 2005

Sealed bids on the following projects will be received by the Montana Department of Transportation-Highways Division, Contract Plans Bureau, Room 101, 2701 Prospect, Helena, Montana until 9:00 a.m. on July 21, 2005 the bids being publicly opened and read thereafter at 10:00 a.m. in the Department's auditorium. Bid proposals, plans, cross-sections, dirt runs & erosion control plans if available, and full instructions to bidders are on file for examination and may be obtained from the Contract Plans Bureau. These documents may be requested by FAX (406)444-7236, (see enclosed order form) by mail or by calling (406)444-6216, 6212, 6215 or TTY 444-7696

- 1 **NASHUA - EAST & WEST - NH 1-9(39)555**
Pavement pulverization, grading, gravel, PMBS, seal & cover, bridge replacements, guardrail, lighting, drainage, fencing and striping on 16.4 kilometers on the Nashua - East & West project on US 2 in Valley County. The project is mostly located within the Fort Peck Indian Reservation. **MANDATORY PRE-BID CONFERENCE.** The Disadvantaged Business Enterprises' contract goals are 2.5%.
- 2 **PIPESTONE-WHITEHALL—IM 90-5(61)240**
Cold milling, digouts, plant mix bituminous surfacing, guardrail and striping on 8.5 miles on the Pipestone—Whitehall project on Interstate 90, in Jefferson County. The project begins at about 8.6

miles west of the town of Whitehall (RP 240.0), extending east to about 0.1 miles west of the town of Whitehall (RP 248.6), beginning in Section 24, Township 2 North, Range 6 West. The Disadvantaged Business Enterprises' contract goals are 0.0%.

- 3 **WEST LAUREL INTERCHANGE—IM-STPHS 90-8(154)433** Bridge rehabilitation and approach work on the West Laurel Interchange project in Yellowstone County. The project is located on Interstate 90 in the city of Laurel at the West Laurel Interchange (RP 433.0) and the Laurel Interchange. The Disadvantaged Business Enterprises' contract goals are 0.0%.
- 4 **BNRR OVERPASS - TOLUCA—BR 9002(27)** Bridge replacement with an 87-meter pre-stressed concrete beam structure and approach road work on the BNRR Overpass - Toluca project in Big Horn County. The Disadvantaged Business Enterprises' contract goals are 0.0%.
- 5 **2002 - FENCING - NE OF CRAIG—STPHS 15-4(106)239** Installation of wildlife fencing on the 2002-Fencing-NE of Craig project in Cascade and Lewis & Clark Counties along Interstate 15. The Disadvantaged Business Enterprises' contract goals are 0.0%.

MONTANA FTA DBE PARTICIPATION GOAL

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means this application is being filed in compliance with provisions of the Transportation Equity Act for the 21st Century, and regulations published in the Code of Federal Regulations, Section 49, Part 26.

Documents in support of this application are available for public examination at the Montana Department of Transportation Headquarters Building, 2701 Prospect Avenue, Helena, MT 59620, during regular business hours in the office of the Civil Rights Bureau until August 1, 2005.

Comments or inquiries may be sent to the Civil Rights Bureau, Montana Department of Transportation, P.O. Box 201001, Helena, MT 59620-1001. Email: lwootan@mt.gov

Missouri River—Craig Bridge Project

Morgen & Oswood Construction Company

Is that a BOAT?



MORE MT CONTRACTING OPPORTUNITIES

Beaver Creek Road Cleanup, Montana, ELQ 050133, Bureau of Land Management, Presolicitation for Hub Zone consideration, Cut Down Damaged Trees near Zortman, MT, Connie Sweeney, 406-538-7461,
<http://www2.epa.gov/spg/DOI/BLM/MT/ELQ050133/listing.html>

Blacktail Pall Trail Construction, AG-03H6-S-05-0022, Presolicitation, Bid Date: August 30, 2005, Helena National Forest, Clearing, Grubbing, Excavation, Retaining Walls and Switchbacks, Cindy Christophersen, 406-495-3719.
<http://www2.epa.gov/spg/USDA/FS/03H6/AG%2D03H6%2DS%2D05%2D0022/listing.html>

Consulting

5 year Transit Development Plan for Toole, Pondera, Glacier & Liberty counties. Due Date: July 18, 2005, City of Shelby, Mayor Larry Bonderud, 406-434-5222.

Target Market Study and Master Site Plan for Statewide Value Added Agricultural Commodity Processing Park, Review documents and participants to date, an analysis of Montana's economy, agricultural production, current infrastructure, 600-acre site, transportation and other factors. Due Date: July 30, 2005, John Kramer, Great Falls Development Authority, 406-454-1934.

Appraisal Services on the Crow Indian Reservation, Montana, NBCQ05453, US Dept of Interior, Amber Swenson, 303-969-5623, <http://www2.epa.gov/spg/DOI/OS/DAB/NBCQ05453/listing.html>

Little Salmon Bridge Construction, USDA Flathead National Forest, Bid Due Date: July 20, 2005, remove existing bridge, structural excavation, etc. Located in the Flathead River 62 miles south of the Hungry Horse Dam. Debby Wesselius, 406-758-5314.

Mann Gulch Trail Reconstruction and Maintenance, AG-03H6-05-0023, Presolicitation, Bid Due: August 30, 2005, Helena National Forest, Rock and log retaining walls, trail obliteration. Access by Holter Lake, Cindy Christophersen, 406-495-3719,
<http://www2.epa.gov/spg/USDA/FS/03H6/AG%2D03H6%2DS%2D05%2D0023/listing.html>

Nasukoin Mtn Trail #375, USDA Flathead National Forest, Bid Due Date: July 12, 2005, Clearing & Grubbing, excavation, switchbacks, waterbar, spillway, retaining wall. Located 28 miles northwest of Whitefish. Debby Wesselius, 406-758-5314.

Paint Stripe Roadways, I1435050128, Presolicitation, National Park Service, Glacier National Park, Bid Due Date: August 1, 2005, Paint Striping approximately 83.8 miles of paved roadway. Neil Brewster, 406-888-7870. <http://www2.epa.gov/spg/DOI/NPS/APC-IS/I1435050128/listing.html>

State of Montana Purchasing Page (for more project bid details) for the following opportunities:

<http://www.discoveringmontana.com/doa/gsd/osbs/default.asp>

307583, Demolition/Removal of State Owned Property at Arlee and St. Ignatius, MT Dept of Transportation, Bid Due Date: July 14th

307590, Teton Rest Area Maintenance, MT Dept of Transportation, Bid Due Date: August 4, 2005.

307572, Traffic Safety Media Campaigns, MT Dept of Transportation, Bid Due Date: August 3, 2005,

065000CSW, Stillwater Excavator, MT Dept of Natural Resources & Conservation, Bid Due Date: July 26, 2005

Travelers Rest Pedestrian Bridge Project, MT Fish, Wildlife & Parks, Bid Due Date: July 14, 2005, 406-841-4001.

Wheeler Creek Trail #64, Flathead National Forest, Bid Due Date: July 15, 2005, Located close to Kalispell, 406-758-5318.

The Quote of the Month

"People become really quite remarkable when they start thinking that they can do things. When they believe in themselves they have the first secret of success."

-- Norman Vincent Peale

MDT Civil Rights Bureau

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lwootan@mt.gov (406) 444-6337

Rebecca L. Johnson, DBE Supportive Services Manager
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trueaton@mt.gov (406) 444-6331

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2701 Prospect Avenue/PO Box 201001, Helena, MT 59620-
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335-7592 www.mdt.state.mt.us/civilrights/

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DBE Supportive Services, Civil Rights Bureau
Montana Department of Transportation
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Helena, MT 59620-1001

